

# Bulletin

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# ISF

INTERNATIONAL SCHOOL SPORT FEDERATION

# #2



MINISTRY OF EDUCATION OF PORTUGAL

## ISF - HANDBALL - 2010

### WORLD SCHOOLS CHAMPIONSHIP

From Friday 19th to Saturday 27th March - 2010

BRAGA - FAFE - GUIMARÃES / PORTUGAL



We have pleasure in sending you Bulletin 2 for the **World Schools Handball Championship** which will take place from Friday 19 to Saturday 27 March 2010 in Braga-Fafe-Guimarães in Portugal.

The World Schools Handball Championship will be organised according to the rules of the International School Sports Federation, with the support of the Ministry of Education of Portugal, and the cities of Braga, Fafe and Guimarães.

This bulletin contains further information to that published in bulletin 1.

The following countries have indicated an interest in taking part in this event:

October 2009

**Boys teams - 27**

Austria	France	Poland
Belgium	Greece	People's Republic of China
Brazil	Germany	Portugal
Bulgaria	Hungary	Serbia
Croatia	India	Slovak Republic
Cyprus	Iran	Slovenia
Czech Republic	Israel	Sweden
Democratic Republic of Congo	Italy	Turkey
Denmark	Luxembourg	Ukraine

## Girls teams – 27

Austria	Greece	People's Republic of China
Belgium	Germany	Portugal
Brazil	Hungary	Serbia
Bulgaria	India	Slovak Republic
Croatia	Israel	Slovenia
Cyprus	Italy	Sweden
Czech Republic	Luxembourg	Switzerland
Denmark	Nederland	Turkey
France	Poland	Ukraine

*As the number of entries exceeds the number of teams that can be accepted for the Championship, the ISF Steering Committee will conduct a draw as provided for by the General Competition Rules (page 4 / paragraph 6.2). You will be informed of the result of the draw at the latest by 15<sup>th</sup> December. Delegations which have paid their deposits will have priority in the draw.*

### **If you have not yet paid the deposit, please do so by return of post!**

We thank you for the interest which you have shown in this event and look forward to welcoming you to Braga-Fafe-Guimarães /Portugal.

World Schools Handball Championship Organising Committee  
Ministério de Educação - Direção Regional de Educação do Norte  
Rua António Carneiro 98,  
4349-003 Porto, Portugal  
Tel: 00 351 225 191 990 Fax: 00 351 225 191 992  
E-mail: isf.handball2010@dren.min-edu.pt

## **1. COMPOSITION OF TEAMS AND CONDITIONS OF ENTRY**

- 1.1 Only school teams may participate. Each country may enter only one school boys' team (all players must be enrolled at the same school) and one school girls' team (all players must be enrolled at the same school).
- 1.2 Each team shall be composed of 14 players and 2 team managers (teacher/coach). Each delegation (one or more teams) shall be represented by a head of delegation.

According to an agreement between the ISF and the European Handball Federation, the referees are chosen by the latter based on the proposals by the national handball federations in countries that are members of ISF.

A full delegation consists of 17 persons (where 1 team is entered) or 33 (where 2 teams are entered.)

- 1.3 Each participating country has the right to include a maximum of 2 additional adults whose function must be specified: doctor, physiotherapist, interpreter, security personnel, ministerial representative, journalist.....  
Any additional persons will not be considered part of the official delegation and will not be accredited by the OC.
- 1.4 Players must be enrolled as full-time students in the country which they represent and must have been born in 1993, 1994 or 1995. Neither older nor younger players will be accepted!
- 1.5 Teams must provide a document certifying that each player is enrolled at the same school.

- 1.6 Each participating team must be nominated officially by the school sport authority in the ISF member country.
- 1.7 Before the start of the Championship each delegation must present to the Control Commission, the following documents:
- payment of the balance owing or proof that this has been paid.
  - for each player, a passport or official identity card bearing photo, surname, forename, date of birth and nationality.
  - the document certifying each player in a school team is normally registered at that establishment.
- 1.8 The number of participating teams in boys and girls categories is limited respectively to 24.

## 2. DATES

- 2.1 Delegations are to arrive on Friday 19 March 2010.
- 2.2 Delegations are to depart after breakfast on Saturday 27 March 2010.
- 2.3 The organisation of an extended stay for the delegation (before or after the event) is a matter for the country concerned. It shall not be the responsibility of the Organising Committee.
- 2.4 When the distance between Braga-Fafe-Guimarães and the capital of a participating country on another continent exceeds 5000 kilometres, the delegation may extend their stay by arriving one day earlier or leaving one day later.
- 2.5 The organisers will be able to give you information on alternative accommodation in the area for your use outside the period of the Championship and for those accompanying the delegation without accreditation.

## 3. PROVISIONAL PROGRAMME

Friday 19 March	Welcome Payment of fees – Accreditation Housing of teams Training (when requested before the arrival) Meeting of heads of delegation/team managers/referees
Saturday 20 March	Competition Opening Ceremony
Sunday 21 March	Competition Social/Cultural programme
Monday 22 March	Competition « Meeting of the Nations » Evening
Tuesday 23 March	Competition Social/Cultural programme
Wednesday 24 March	Competition Social/Cultural programme

Thursday 25 March	Competition
Friday 26 March	3 <sup>rd</sup> place and other ranking matches Final Girls / Boys Prize-giving (medals & trophies), Closing Ceremony Farewell Party
Saturday 27 March	Delegations depart

#### **4. TRANSPORT**

- 4.1 Travel as far as Porto international airport and Braga railway station is to be arranged and financed by each participating country.
- 4.2 The organisers will finance and be responsible for transfer of delegations between Porto international airport / Braga railway station and their accommodation on arrival and departure and similarly all transport in connection with the official programme (arrival, departure, sports and cultural programmes)
- 4.3. Additional information

The nearest International airport to the cities where the championship will take place, is the Francisco Sá Carneiro International Airport in Oporto, which is located 55 km away from Braga.

The connection between the airport and Braga is made by bus during a 40 minute drive along the highway.

The main international airport, in Portugal, is Lisbon's Airport, located 368 km away from Braga.

Therefore, should it not be possible to book a flight to Francisco Sá Carneiro Airport – Oporto, you may travel to Lisbon Airport and then, either take the train or bus to Braga.

Should you choose to travel by bus to Braga, the approximate price, at this moment, is estimated to be 800€ for each bus, and it will take about 5 hours to get to Braga.

Should you prefer travelling by train, then it will be necessary to take a taxi from the airport to the railway station and then get a train directly to Braga or Oporto.

Presently, a taxi drive from the airport to the railway station, per taxi (4 people), will cost roughly 7 euros and it will take about 10 minutes.

Every train stops in Oporto, 4 of these are direct to Braga and 18 to Oporto. Regular connections Oporto – Braga are available.

At this moment, the price, per person, and the duration of the train trip from Lisbon is:

Alfa Pendular – Lisbon - Braga – Comfort Class – 43€; Tourist Class – 30€  
- Duration of the trip: 3h22m

Alfa Pendular – Lisbon - Oporto – Comfort Class – 39.50€; Tourist Class – 27.50€ - Duration of trip: 2h35m or 2h43m.

Intercities – Lisbon - Oporto – 1<sup>st</sup> Class - 28.50€; 2<sup>nd</sup> Class - 19.50€ - Duration of trip: 03.00h.

For more information about trains, please consult <http://www.cp.pt>

The organisation assures the shuttles, free of charge, from Oporto to Braga.

## **5. BOARD, LODGING AND SERVICES**

- 5.1 Players will be accommodated in 2 to 4 bedded rooms.  
Adults acting as heads of delegation, ISF delegate, members of the Technical Commission Handball will be accommodated in single rooms, team managers and referees will be accommodated in twin bedded rooms.
- 5.2 Meals will be taken in the canteens  
Minho University – Gualtar Campus - Braga  
Minho University – Azurem Campus - Guimarães  
Montelongo School - Fafe

Arrival day: lunch and/or dinner (according to arrival time).

Other days: breakfast – lunch – dinner.

Departure day: breakfast – lunch or packed meal (according to departure time and to meals on arrival day).

- 5.3 The matches will take place in Braga-Fafe-Guimarães.
- 5.4 There are banks and post offices near to the accommodation.
- 5.5 A medical service will be available throughout the duration of the World School Championship.

## **6. FINANCE AND INSURANCE**

- 6.1 The fees payable to the organisers of the Championship for each member of the official delegation amount to 42 EUR per person and per night for a maximum of 17 persons (where 1 team is entered) or of 33 persons (where 2 teams are entered), as laid down in ISF rules.  
In addition an ISF levy of 25 EUR per member of the delegation will be collected at the time of registration of teams.  
Thus the total sum per person is 361 EUR (336 EUR+25 EUR).
- 6.2 For two supplementary adults the following regulation applies:  
- For a single room 84 EUR per night  
- For a double/twin room (2 additional persons) 42 EUR per night each  
- For a double/twin room (1 additional person + 1 teacher or 1 referee) 42 EUR per night each  
Requests are to be made by the country concerned.
- 6.3 Each country participating with 1 team pays 400 EUR for 1 referee or 800 EUR for 2 referees when participating with 2 teams.  
The referees' travelling expenses are covered by the national handball federations concerned.
- 6.4 If the delegation travels by bus, the driver of the bus will be considered as a member of the delegation and will be charged 42 EUR per night.
- 6.5 When the distance between Braga-Fafe-Guimarães and the capital of a participating country on another continent exceeds 5000 kilometres, the delegation may extend its stay by arriving one day earlier or leaving one day later at the normal daily fee 42 EUR.

- 6.7 The deposit of 84 EUR per person will be deducted from the total to be paid.  
The balance in cash in EUROS is to be paid on arrival in Braga-Fafe-Guimarães (bank and credit cards will not be accepted) or may be paid by 1<sup>st</sup> March at the latest in EUROS to the organisers' bank account as published in the third bulletin.  
All bank charges (for both deposit and balance) are to be met by participating countries.
- 6.8 Each country is required to provide insurance for each member of its delegation. At a minimum the insurance is to cover civil liability, material damage and medical costs.

## 7. GENERAL RULES

These rules will apply to all teams and will remain fixed for the duration of the World Schools Handball Championship.

- 7.1 The Organising Committee will be responsible for the running and control of the Championship.
- 7.2 The World Schools Championship is organised according to ISF rules and to current EHF and IHF rules.
- 7.3 The Organising Committee will nominate a Control Commission, a Disciplinary Commission and an Appeal Jury. Their responsibilities will be specified in bulletin 3.
- 7.4 The head of delegation shall be the official representative of all the teams in his/her delegation. He/she may not combine the function of head of delegation with that of coach.  
He/she shall be the sole intermediary between his/her delegation and the OC, the TC and the ISF Delegate.
- 7.5 All teams and all players are committed to play against the teams and players of all foreign countries according to the programme drawn up by the organisation and to take part in the cultural and social activities.

## 8. TECHNICAL RULES AND PLAN OF PLAY

- 8.1 All matches will be played in accordance with the rules of the European/International Handball Federation (EHF & IHF);
- 8.2 These rules will be applied and be binding to all teams participating in the ISF Handball 2010 World Schools' Championship;
- 8.3 All teams and players must accept playing against teams and players from all other countries taking part in the championship, as request by the organisers; **see 7.5**
- 8.4 The Organising Committee will nominate a Control Commission, a Disciplinary Commission and a Jury of Appeal according to the ISF Rules; **see 7.3**
- 8.4 School teams must provide a letter from their school certifying that their players are enrolled pupils at the school; **see 1.5**
- 8.5 Before the start of the championship each delegation must present to the Control Commission the following documents:  
1 – the balance of the fees due

2 – passport or any other official identity card for each player bearing the surname and the first name of the player, the date of birth and the nationality **see 1.7**

- 8.6 The Organising Committee reminds all participants that they must abide by the rules and laws concerning anti-doping controls; **see 14**
- 8.3 All participants allow the event organisation to reproduce and make use of the name, image, voice and sportive contribution in any media campaign or in other initiatives. All underage participants must have permission of their parents or tutors.

## **9. DRAW**

- 9.1 The drawing of the groups will take place in January 2010 during an Organising Committee meeting in the presence of the ISF delegate Andrea Delpin, and Tom Christensen, ISF TC president Handball.
- 9.2 The draw will be made in a public ceremony at the Civil Government of Braga.
- 9.3 The draw will take into account results achieved in previous ISF Handball competitions and any other information relevant to ISF.
- 9.4 If after the draw one or more teams withdraw from the competition the ISF Technical Commission Handball may modify the draw in order to balance the number of teams in each group.
- 9.5 The Organising Committee will publish the draw immediately on the ISF Internet site and thereafter, as required, all alterations.

## **10. PRIZE GIVING**

- 10.1 Each player will receive a commemorative certificate.
- 10.2 The teams finishing first, second and third will be rewarded with medals and trophies.
- 10.3 The ISF Fair Play Trophy will be awarded to a delegation by the Disciplinary Commission following consultation with the ISF TC, the delegations and the Organising Committee.

## **11. ENTRIES**

The second entry form (see Appendix) duly completed and signed by the organisation responsible for school sport must be returned to the organiser **by 1<sup>st</sup> December 2008 at the latest.**  
**If you have not yet paid the deposit, please do so by return (deadline 30<sup>th</sup> November)!**

## **12. NOTE CONCERNING BULLETIN 3**

- 12.1. The registration of the delegations admitted in the World School's Handball Championship - ISF 2010, will be carried out by the organisation responsible for the School Sport of each country. This will be done in an "on-line" informatics platform and the respective "login" will be

provided for, in due time, by the Organizing Committee.

The introduction of data is of the entire responsibility of the above-mentioned entity and only this entity, or the one to whom this authority is delegated to, may include or publish new data. The Organizing Committee may only visualize this data.

The following elements will be required for the "on-line" registration:

- a) name of country – *after the login the name of the country appears automatically and can't be altered*
- b) name of the organisation responsible for school sport – the information registered in ISF will appear automatically. The data can be altered if anything is wrong or missing, afterwards the alterations must be saved.
- c) name of head of delegation (1)
- d) identification of boys' and girls' school teams
- e) coaches' identification (1)
- f) identification of players (2)
- g) identification of additional persons (1)
- h) precise information on travel times
- i) particular dietary requirements
- j) special requests ("Observations" field)
- k) colour of team jersey (principal and alternative one)
- l) photo of each participant registered

It is essential to fill in, totally and correctly, all the different forms, as it is based on the introduced data that the Organizing Committee will be able to carry out successfully the whole logistic and technical management of the championship.

Each player registered must have, imperatively, their photo inserted, as it is by means of the informatics platform upon which the accreditation and participation cards may be issued. We underline that the size of the photo file may not be superior to 350kb and it will only bear files under the ".jpg" or ".png" format.

In the mentioned informatics platform, it is possible to find the column "Assistance" in order to provide a better understanding and make easier to filling it out.

After having all the forms totally and correctly filled in, and having registered all the participants (Head of delegation, coaches, players and extras), the registration must be submitted to the Organizing Committee, by clicking on the "Submit" button.

Once the registration has been submitted and validated by the Organizing Committee, the organisation responsible for School Sport of that particular country will have access to new information and to the consulting of the submitted data. Any alteration to the submitted registration has to be requested, by e-mail, to the Organizing Committee which will then release the registration in order to enable the alterations requested. Once these alterations have taken place, it is necessary to submit, once again, the registration to be validated by the Organizing Committee.

If, by any chance, the responsible organization for School Sport of the country hasn't the necessary conditions to proceed with the registration "on-line", then it must be requested to the Organizing Committee, that the necessary form be sent in order to be filled in manually.

- (1) - N<sup>o</sup> of Identity Card or Passport, first and last name, date of birth and photo

(2) - N° of Identity Card or Passport, first and last name, date of birth, weight, height, field position, photo and jersey n°

12.2 The 3rd bulletin will include detailed information about the final programme, the social and cultural activities, the composition of the pool groups and the composition of the Control Commission, the Disciplinary Commission and the Appeal Jury.

### **13. COMMITMENTS TO BE HONOURED BY DELEGATIONS**

13.1 Each participant is required to be present throughout the duration of the event.

13.2 All players must commit themselves to participate in all social and cultural activities of the non-sport activities.

13.3 *Each team undertakes to compete against all other participating teams.*

13.4 *Each participant undertakes to play against all other participants.*

13.5 *The absence of any member of a participating team from any part of the entire sport programme, opening-, prize-giving- and closing ceremonies and socio-cultural programme may result in the disqualification of that team.*

### **14. DOPING**

Dope testing (for use of banned substances) will take place during the competition according to current law/procedures in Portugal.

If selected for testing a competitor may be accompanied by an adult. If a competitor is following a course of medical treatment he or she must obtain certification to that effect and inform the organisers immediately upon arrival.

**Looking forward to meeting you  
in Portugal  
in March 2010!**

On behalf of the Organising Committee  
ANTÓNIO LEITE  
Deputy Director of Northern Education Authority

INTERNATIONAL SCHOOL SPORT FEDERATION  
&  
MINISTRY OF EDUCATION OF PORTUGAL

ISF – HANDBALL – 2010

WORLD SCHOOLS CHAMPIONSHIP

From Friday 19 to Saturday 27 March 2010  
BRAGA-FAFE-GUIMARÃES/PORTUGAL

ENTRY FORM No. 2

COUNTRY:

- We confirm the commitment of the above-named country to participate in the ISF World Schools Handball Championship according to the regulations stipulated in bulletins 1 and 2 and we shall send:
  - a) a school team of boys      Yes  No
  - b) a school team of girls      Yes  No
- Total number of persons making up the delegation including adults, players and a maximum of 2 additional persons:
- Travel plans:

Signature:

Date:

Name:

Position:

Organisation responsible for school sport:

Address:

Telephone:

Fax:

E Mail:

To be returned by 1<sup>st</sup> December 2009 to

World Schools Handball Championship Organising Committee  
Ministério de Educação, Direcção Regional de Educação do Norte  
Rua António Carneiro, 98  
4349-003 Porto  
Portugal

Tel: 00 351 225 191 990

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E-mail: [isf.handball2010@dren.min-edu.pt](mailto:isf.handball2010@dren.min-edu.pt)

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